

# **AIA Tri-State Design Awards 2024**

## CALL FOR SUBMISSIONS

Regionally compete with your peers from AIA New Jersey, AIA New York State, and AIA Pennsylvania to be honored for architectural excellence!

The AIA Tri-State Design Awards will be celebrated November 19, 2024, in conjunction with the Tri-State Fusion Conference, formerly the AIA Tri-State Conference, set for November 18-20, 2024 in Hershey.

The AIA Tri-State Design Awards is accepting eligible project submissions for the 2024 program through 11:59 pm Sunday, October 13, 2024.

All entries will be featured in the AIA Tri-State Design Awards Showcase Gallery. Finalists and recipients will be tagged in the showcase. Recipients will also be recognized in a nationally distributed press release, and state chapters' announcements and media outreach.

### ELIGIBILITY

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A project may be submitted, provided the project and its submitting firm/architect adhere to the following criteria.

#### **SUBMITTING FIRM**

The submitting firm must be the Architect of Record\* and/or the Design Architect. In the case of multi-office firms, eligible projects are limited to work done primarily by the PA, NY, or NJ-based office as the Architect of Record and/or Design Architect.

#### **AIA MEMBERSHIP**

The submitting firm, as Architect of Record and/or Design Architect, must have at least one Principal who is a current AIA Pennsylvania, AIA New Jersey, or AIA New York State architect member.

#### **STATE AWARDS PROJECT ENTRY**

Eligibility is restricted to projects entered in [AIA New Jersey](#), [AIA New York State](#), or [AIA Pennsylvania](#) Design Awards programs in 2024, 2023, or 2022.

\* The AIA National Ethics Council typically views the Architect of Record as the legal entity that has contracted for and completed the work in question. This entity can be a corporation, partnership, or individual architect.

\*\*Please reach out to your state chapter for a record of your project entry if unsure.

Please note that projects that have previously been recognized by the AIA Tri-State Design Awards program are not eligible for resubmittal. This also applies to projects that have already received recognition by the AIA Tri-State Design Awards as an un-built project.

## ENTRY FEE

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The cost per project entry for 2024's program is \$100.

## PROJECT CATEGORIES

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Projects may only be submitted in one category. Please use your discretion to submit the project in the category that you feel best represents the project. The jury has the discretion to recategorize projects if they deem the project more worthy of assessment or recognition in another category.

### **ARCHITECTURE**

Built projects including new buildings of all types including additions and alterations to existing buildings including but not limited to commercial, institutional, mixed-use, multi-family, and educational projects.

### **IMPACT DESIGN**

Projects that exemplify the power of design to create a better world. Impact Design Projects will be evaluated for their service to the public good, especially in disadvantaged communities. Examples include initiatives, events, and products specifically designed to positively impact the social, environmental, and economic fabric of communities.

### **INTERIOR ARCHITECTURE**

Interiors, large or small in scope, and may involve new construction, renovation, and preservation or restoration projects, that focus on interior space.

### **PRESERVATION ARCHITECTURE**

Projects including historic preservation, historic restoration, historic rehabilitation, reconstruction, and adaptive reuse.

**REGIONAL AND URBAN DESIGN**

Recognizes the best in urban design, regional and city planning, and community development.

**SINGLE-FAMILY RESIDENTIAL DESIGN**

Single-family residences, accessory buildings or Accessory Dwelling Unit (ADUs), and additions.

**SMALL PROJECT // UNDER \$500,000**

Small project construction, object, work of environmental art or architectural design under \$500,000 in construction cost.

**SMALL PROJECT // UNDER 1.5 MILLION**

Small project construction under 1.5 million in construction cost.

**SMALL PROJECT // UNDER 3,000 SQUARE FEET**

Small project construction, object, work of environmental art or architectural design under 3,000 square feet.

**UN-BUILT**

Projects yet to be realized or canceled (speculative work, conceptual work, competition work, etc.).

## SUBMITTER & PROJECT INFORMATION

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After creating an account and logging in, you may view the entire submission form, and save your submission as you work to complete it. You may log back in at any time to finalize your submission before the submission cutoff date. You will not be asked to process payment until your submission is complete.

Please note; all submission materials must be blind including narratives, file names, photo/rendering and plan captions, and all copy/content included in file uploads. Please double-check your materials. Submissions whose materials indicate a firm affiliation will be disqualified.

Preview the required and optional fields for the submitter information, project information, and project images in the table below. Asterisks in the table below denote a required field.

<b>SUBMITTER INFORMATION</b>	
<b>Submitter Contact</b>	The submitter contact will be the primary contact for questions about the project submission. This contact is also linked to this submission site's user profile to allow for starting, pausing, and saving the submission as the applicant works to complete it.
	If you participated in the 2021 AIA Tri-State Design Awards or the 2020-2024 AIA Pennsylvania Awards, the account you created is likely still active within the domain.
	If you cannot recall your password, there is a self-service “lost password” feature in the submission/nomination portal. If you cannot recall which e-mail address you used to register an account and manage your submissions in previous years, please reach out to Olivia at <a href="mailto:operry@aiapa.org">operry@aiapa.org</a> or 717.265.3443.
	A “manage collaborators” button is located in the top left corner of the submission site. The primary submitter may add collaborators to view and edit an application. Only one user can edit a submission at a time. The primary submitter can submit or finalize the application.
	First Name*
	Last Name*
	Firm Name*

	Title*
	Phone #*
	Email Address*
<b>PROJECT INFORMATION</b>	
<b>Category Designation*</b>	<p>Each project may only be submitted in one category. Please use your discretion to submit the project in the category that you feel best represents the project. The jury has the discretion to recategorize projects if they deem the project more worthy of assessment or recognition in another category.</p> <p>*Select the most appropriate category form the dropdown menu.</p> <p>*All categories are detailed on page two of this document for reference and in the submission portal form.</p>
<b>Project Title*</b>	This is the name that will be included in all publications should this project be an award recipient. Project titles that credit a firm/architect will be disqualified.
<b>State Chapter Awards Program Project Entry</b>	Please share the most recent history of this project’s submission to verify eligibility. Please reach out to your state chapter for record of your project entry if unsure.
<b>State Chapter Entry*</b>	<ul style="list-style-type: none"> <li>○ AIA New Jersey</li> <li>○ AIA New York State</li> <li>○ AIA Pennsylvania</li> </ul>
<b>Year of State Awards Program Entry*</b>	<p>If the project was entered more than once, please select the most recent year of entry.</p> <ul style="list-style-type: none"> <li>○ 2024</li> <li>○ 2023</li> <li>○ 2022</li> </ul>
Project Stats / <b>Project Location*</b>	<p>Street Address</p> <p>Line 2</p> <p>City</p> <p>Country</p> <p>State</p> <p>Zip</p>
Project Stats / <b>Conditioned Project Area*</b>	What is the gross conditioned floor area (sq. ft.) of the project? (express as sq. ft. in number only)
Project Stats / <b>Project Size Category*</b>	Select the projects' size category based on the conditioned project area entered above.

	<ul style="list-style-type: none"> <li>o Small (&lt; 5,000 sq. ft)</li> <li>o Medium (5,000 – 50,000 sq. ft)</li> <li>o Large (&gt; 50,000 sq. ft)</li> <li>o N/A – Regional and Urban Design</li> </ul>
Project Stats / <b>Unconditioned Project Area*</b>	What is the gross unconditioned floor area (sq. ft.) of the project? (express as sq. ft. in number only)
Project Stats / <b>Total Project Area*</b>	What is the total area (sq. ft.) of the project? (express as sq. ft. in number only)
Project Stats / <b>Number of Stories*</b>	
Project Stats / <b>Total Site Area*</b>	What is the total site area (sq. ft.) of the project? (express as sq. ft. in number only)
Project Stats / <b>Project Budget</b>	<p>Enter in numerical dollar format. \$1.5 million should be expressed as \$1,500,000.</p> <p>This field is required if the project is being entered in a "Small Project" category.</p>
Project Stats / <b>Completion Date*</b>	Due to the irregular nature of the AIA Tri-State Awards program, eligible projects are only held to their respective state awards completion or commission date criteria based on their year of entry (2022, 2023, or 2024).
Project Stats / <b>Project Use/Type*</b>	<p>What is the primary use/type of the project?</p> <ul style="list-style-type: none"> <li>Bank/Financial Institution</li> <li>Courthouse</li> <li>Data Center</li> <li>Education – College/University (campus-level)</li> <li>Education – General</li> <li>Education – K-12 School</li> <li>Food Sales – Convenience Store (w/ or w/out gas station)</li> <li>Food Sales – General</li> <li>Food Sales – Supermarket/Grocery</li> <li>Food Service – Fast Food</li> <li>Food Service – General</li> <li>Food Service – Restaurant/Cafeteria</li> <li>Health Care – Clinic</li> <li>Health Care – Hospital Inpatient</li> <li>Health Care – Medical Office</li> <li>Health Care – Nursing/Assisted Living</li> <li>Health Care – Outpatient – General</li> <li>Laboratory – recommend use of Labs21</li> <li>Lodging – General</li> <li>Lodging – Hotel/Motel</li> </ul>

	<p>Lodging - Residence Hall/Dormitory  Mixed-Use  Office - Small (&lt; 10,000 sf)  Office - Medium (&lt; 100,000 sf)  Office - Large  Other  Parking  Public Assembly - Entertainment/Culture  Public Assembly - General  Public Assembly - Library  Public Assembly - Recreation  Public Assembly - Social/Meeting  Public Safety - Fire/Police Station  Public Safety - General  Religious Worship  Residential - Mobile Homes  Residential - Multi-Family, 2 to 4 units  Residential - Multi-Family, 5 or more units  Residential - Single-Family Attached  Residential - Single-Family Detached  Residential - Mid-Rise/HIGH-Rise  Retail - Mall  Retail - Non-mall, Vehicle Dealerships, misc.  Retail Store  Service (vehicle repair/service, postal service)  Storage - Distribution/Shipping Center  Storage - General  Storage - Non-refrigerated warehouse  Storage - Refrigerated warehouse  Warehouse - Self-storage</p>
<p>Project Stats / <b>Project Site*</b></p>	<p>Which of the following best describes your project site?</p> <ul style="list-style-type: none"> <li><input type="radio"/> Brownfield</li> <li><input type="radio"/> Not previously developed</li> <li><input type="radio"/> Previously developed</li> </ul>
<p>Project Narratives / <b>Project Overview *</b></p>	<p>Please describe your project emphasizing elements of design achievement including project intentions, programming requirements, and the distinguishing aspects of your resolution.</p> <p>Word Limit: 350</p>
<p>Project Narratives / <b>Project Background &amp; Impact*</b></p>	<p>Provide a summary of how the project came to be including the client's perspective from the start and what impact the project has made on the clients and/or the community.</p> <p>Word Limit: 350</p>

<p>Project Narratives / <b>Project Synopsis *</b></p>	<p>The project synopsis statement is intended for celebration and announcement publication.</p> <p>Ideally, in one sentence, include the following to convey the primary use(s) and outcome(s) of the project for the client, occupant, or community:</p> <ul style="list-style-type: none"> <li>• project name</li> <li>• building or project type/typology</li> <li>• location/region/neighborhood</li> </ul> <p><a href="#">See sample statements.</a></p> <p>Word Limit: 40</p>
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**PROJECT TEAM & COLLABORATOR INFORMATION**

<p><b>Submitting Architect</b></p>	<p>Please identify the "submitting architect." The identified contact must fit each respective state's criteria to be eligible for submission.</p>
<p>Submitting Architect / <b>Submitting Architect First Name*</b></p>	
<p>Submitting Architect / <b>Submitting Architect Last Name*</b></p>	
<p>Submitting Architect / <b>Submitting Architect Title*</b></p>	
<p>Submitting Architect / <b>Submitting Architect Firm*</b></p>	
<p>Submitting Architect / <b>Submitting Architect Email Address*</b></p>	
<p>Submitting Architect / <b>Submitting Architect Phone #*</b></p>	
<p>Submitting Architect / <b>Submitting Architect Address*</b></p>	<p>Street Address Line 2 City Country</p>



	State Zip
<b>Submitting Architect AIA Member ID#</b>	
<b>Submitting Architect AIA State Chapter*</b>	<input type="radio"/> AIA New Jersey <input type="radio"/> AIA New York State <input type="radio"/> AIA Pennsylvania
<b>Submitting Architect AIA Local Chapter/Section*</b>	<input type="radio"/> AIA Architects League of Northern New Jersey <input type="radio"/> AIA Central New Jersey <input type="radio"/> AIA Jersey Shore <input type="radio"/> AIA Newark & Suburban Architects <input type="radio"/> AIA South Jersey <input type="radio"/> AIA West Jersey <input type="radio"/> AIA Bronx <input type="radio"/> AIA Brooklyn <input type="radio"/> AIA Buffalo-Western New York <input type="radio"/> AIA Central New York <input type="radio"/> AIA Eastern New York <input type="radio"/> AIA Long Island <input type="radio"/> AIA New York <input type="radio"/> AIA Peconic <input type="radio"/> AIA Queens <input type="radio"/> AIA Rochester <input type="radio"/> AIA Southern New York <input type="radio"/> AIA Staten Island <input type="radio"/> AIA Westchester + Hudson Valley <input type="radio"/> AIA Bucks County <input type="radio"/> AIA Central Pennsylvania <input type="radio"/> AIA Eastern Pennsylvania <input type="radio"/> AIA Middle Pennsylvania <input type="radio"/> AIA Northeastern Pennsylvania <input type="radio"/> AIA Northwestern Pennsylvania <input type="radio"/> AIA Philadelphia <input type="radio"/> AIA Pittsburgh
<b>Submitting Firm Information</b>	All demographic counts provided are confidential, and only used for statistical purposes.
<b>Submitting Firm Architecture Staff Count*</b>	Please input the # of architecture staff currently employed by the submitting firm. Please include all principals/partners, licensed architects, emerging professionals pursuing licensure, and non-licensed architecture staff not on the licensure path.

<b>Submitting Firm Other Staff Count*</b>	Please input the # of other staff currently employed by the submitting firm. 0 is acceptable here.
<b>Submitting Firm Total Staff Count*</b>	Please indicate the categorical size of the submitting firm. <ul style="list-style-type: none"> <li>o Small (1-9 employees/total staff)</li> <li>o Midsize (10-49 employees/total staff)</li> <li>o Large (50+ employees/total staff)</li> </ul>
<b>Submitting Firm Marketing (Business Development, Communications) Contact</b>	
<b>Firm Marketing Contact First Name</b>	
<b>Firm Marketing Contact Last Name</b>	
<b>Firm Marketing Contact Title</b>	
<b>Firm Marketing Contact Email Address</b>	
<b>Firm Marketing Contact Phone #</b>	
<b>Project Team Credits</b>	<p>Please identify all firms involved in the project. Please identify all firms integral to the project.</p> <p>The submitting architect must accurately and completely list all other parties (firms) including, but not limited to other Architects, Engineers, Interior Designers, Landscape Architects, Planners, and Programmers who were part of the project team, as well as the developer and Client/Owner (which may be an individual).</p> <p>In the event a project receives recognition, AIA Tri-States may contact collaborators to solicit support for the project's honor.</p>
<b>Architectural Credits*</b>	<p>Please list all architectural firms that should be credited for public display should this project receive recognition. Architecture firms and contacts should also be listed in the "Project Team Collaborator Credits" field.</p> <p>Format as 'Type of Architectural Credit: Firm Name'</p> <p>For example, see below.</p> <p>Architect of Record: Firm A  Design Architect: Firm B  Local Architect: Firm C</p>

	Associate Architect: Firm D Collaborating Architect: Firm E Executive Architect: Firm F
Project Team Collaborator Credits/ <b>Type of Service*</b>	Please note the type of service or project partner i.e. Associate Architect, Consultant, Engineer - Civil, Engineer - MEP, Engineer - Structural, General Contractor, Landscape Architect, etc. MAX 20 PROJECT PARTNERS MAY BE LISTED
Project Team Collaborator Credits/ <b>Firm/Company Name*</b>	
Project Team Collaborator Credits/ <b>Contact First Name*</b>	
Project Team Collaborator Credits/ <b>Contact Last Name*</b>	
Project Team Collaborator Credits/ <b>Contact Title*</b>	
Project Team Collaborator Credits/ <b>Contact Email*</b>	
Project Team Collaborator Credits/ <b>Contact Phone</b>	
<b>Client/Owner Information</b>	
<b>Would the client/owner like to remain anonymous?*</b>	<input type="radio"/> No, the client/owner information may be made be published <input type="radio"/> Yes, the client/owner information is CONFIDENTIAL - NOT FOR PUBLICATION
Client/ <b>Owner Company/Organization*</b>	
Client/ <b>Owner Contact First Name</b>	
Client/ <b>Owner Contact Last Name</b>	
Client/ <b>Owner Contact Email</b>	
<b>Project Materials/Products</b>	Is there a standout product or material that was integral to the design of this project? Please name the product or material and manufacturer below.

In the event a project receives recognition, the AIA Tri-States may contact collaborators to solicit support for the project's honor.

Identify the Product or Material	
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Identify the Manufacturer	
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**PROJECT PHOTOS & ARCHITECTURAL PLANS**

<b>Project Photographs</b>	<p>Four (4) photographs of each project or digital renderings for unbuilt project categories are required. These photos/renderings will be used for digital promotion and the awards celebration.</p> <p>Please indicate the priority of photos in each file name and by priority upload designated here; 1 being the preferred photo, 2 the next, etc. (for example DoeResidence_1). Photo #1 will be the default first choice used in all AIA publications, promotions, etc.</p> <p>The project image file uploads must be blind including file names and captions. Credits should/may reveal the firm or photographer.</p> <p>Images of each winning project will be used for unrestricted publicity by the AIA Tri-States.</p>
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<b>Photo #1 Upload/Caption*</b>	<p>Acceptable upload formats include jpg, jpeg, png          Max 25 MB upload file size          Caption field should not include credit.</p>
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<b>Photo #1 Credit*</b>	
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<b>Photo #2 Upload/Caption*</b>	<p>Acceptable upload formats include jpg, jpeg, png          Max 25 MB upload file size          Caption field should not include credit.</p>
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<b>Photo #2 Credit*</b>	
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<b>Photo #3 Upload/Caption*</b>	<p>Acceptable upload formats include jpg, jpeg, png          Max 25 MB upload file size          Caption field should not include credit.</p>
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<b>Photo #3 Credit*</b>	
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<b>Photo #4 Upload/Caption*</b>	<p>Acceptable upload formats include jpg, jpeg, png          Max 25 MB upload file size          Caption field should not include credit.</p>
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<b>Photo #4 Credit*</b>	
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<b>Supplemental Project Photographs</b>	<p>A maximum of five (5) supplemental photographs/renderings may be uploaded.</p> <p>These photographs/renderings may be included in the winning projects' features during the awards celebration/broadcast.</p> <p>Please indicate the priority order of review of supplemental photos/renderings in each file name as uploaded by field #; 1 being the preferred photo etc. (for example DoeResidence_supp_1).</p>
<b>Supplemental Photo Upload/Caption #1</b>	<p>Acceptable upload formats include jpg, jpeg, png  Max 25 MB upload file size.  Caption field should not include credit.</p>
<b>Supplemental Photo Credit #1</b>	
<b>Supplemental Photo Upload/Caption #2</b>	
<b>Supplemental Photo Credit #2</b>	
<b>Supplemental Photo Upload/Caption #3</b>	
<b>Supplemental Photo Credit #3</b>	
<b>Supplemental Photo Upload/Caption #4</b>	
<b>Supplemental Photo Credit #4</b>	
<b>Supplemental Photo Upload/Caption #5</b>	
<b>Supplemental Photo Credit #5</b>	
<b>Architectural Plans</b>	<p>A site plan and floor plan are required uploads. Please mark off the north arrow and provide a key.</p> <p>Acceptable upload formats include jpg, jpeg, png. Max 25 MB upload file size.</p> <p>The caption field should not include the credit.</p>

	<p>These plans may be used for digital promotion and the awards celebration broadcast.</p>
<b>Floor Plan Upload*</b>	<p>Upload the project's floor plan(s) in one image file (jpg,jpeg,png). Floor plans are not required for projects entered in the "Regional &amp; Urban Design" category.</p> <p>File name should be formatted as "projectname_floorplan"</p>
<b>Site Plan Upload*</b>	<p>Upload the project's site plan in one image file (jpg,jpeg,png).</p> <p>File name should be formatted as "projectname_siteplan"</p>
<b>Supplemental Architectural Plans</b>	<p>A maximum of four (4) supplemental plans may be uploaded.</p> <p>Acceptable upload formats include jpg, jpeg, png. Max 25 MB upload file size</p> <p>Please indicate the priority order of review of supplemental plans in each file name as uploaded by field #; 1 being the preferred plan etc. (for example DoeResidence_supp-plan_1).</p> <p>Supplemental conceptual diagrams, elevations, floor plans, sections, and site plans (including North arrow) that enhance the understanding of the project are encouraged. These illustrative supporting uploads may be grouped on one canvas to convey an achievement/concept. Also encouraged are concept sketches that communicate the development of the project and or its method of construction.</p> <p>These plans may be used for digital promotion and the awards celebration broadcast.</p>
<b>Supplemental Plan Upload/Caption #1</b>	<p>Acceptable upload formats include jpg, jpeg, png Max 25 MB upload file size. Caption field should not include credit.</p>
<b>Supplemental Plan Upload/Caption #2</b>	
<b>Supplemental Plan Upload/Caption #3</b>	
<b>Supplemental Plan Upload/Caption #4</b>	

## **SUPPLEMENTAL PROJECT COMPILATION**

### **Supplemental Project Compilation File Upload**

The supplement project compilation upload is an optional field for file upload. The compilation upload may be a project board file (1 large page/compilation canvas) or project binder (multiple pages/compilation canvases).

All uploaded materials must be blind including file names for all file uploads. Materials that indicate a firm affiliation/credit will be disqualified.

.PDF is the only acceptable upload format  
Max 25 MB upload file size

## **ACCURACY & LIABILITY AGREEMENT**

### **Agreement**

Please be sure that all information is correct on all submitted materials. Verification of information is not guaranteed. Any errors or omissions are the responsibility of the entrant. The submitting firm may be required to indicate the substantial nature of their design role on the project and identify and describe respective design contributions by other architectural firms involved in the project.

The AIA Tri-States assumes no liability for submission materials or loss or damage to any part of the submission. The AIA Tri-States retains the right to reproduce any of the submission materials in its publications, educational programs, and website.

Please check all information for correct spelling and accuracy since it will be used for publication. By making a submission, the entrant agrees that the information contained in this form is correct and complete and that the entrant will hold harmless the AIA Tri-States for any and all damage arising out of the use of the information contained herein. Any errors or omissions are the complete responsibility of the entrant.

The entrant further certifies that permission has been obtained from the owner, developer, and photographer of the project to publish photographs, images, drawings, and other information included in the submission (and releases and authorizes the AIA Tri-States to use all such materials).

<b>Agreement Checkoff*</b>	I have read and agree to the above terms and conditions.
<b>Agreement Signoff*</b>	Please indicate your agreement by typing in your full name.

## DESIGN AWARD HONORS

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The jury will have sole discretion to determine whether to select a recipient for an award and how many awards to present. All projects that reach the final round of jurying will be considered for the following awards.

### **SILVER MEDAL**

May be granted, at the jury's discretion to the project that distinguishes itself from the rest of the submissions representing the highest level of achievement.

### **HONOR AWARD**

May be granted, at the jury's discretion to projects that exemplify distinguished achievement in any category.

### **MERIT AWARD**

May be granted, at the jury's discretion to any project that either lies outside of the other categories or bears an exceptional aspect that the jury feels represents excellence which deserves recognition.

## QUESTIONS

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Email or call Olivia at [operry@aiapa.org](mailto:operry@aiapa.org) or 717.265.3443